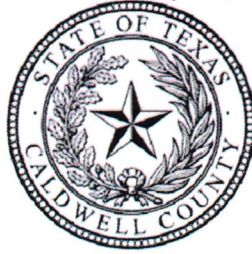


COMMISSIONERS COURT MINUTES
110 S Main St. 2nd Floor, Lockhart, Texas
Commissioners Court May 13, 2025, 9:00 AM



Hoppy Haden	County Judge	B.J. Westmoreland	Commissioner, Pct. 1
Teresa Rodriguez	County Clerk	Rusty Horne	Commissioner, Pct. 2
		Ed Theriot	Commissioner, Pct. 3
		Dyral Thomas	Commissioner, Pct. 4

A. CALL MEETING TO ORDER

Judge Haden called the meeting to order at 9:00 a.m.

B. INVOCATION

Pastor Laura Hardway with Resurrection Life Church opens the meeting in prayer.

C. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.)

Judge Haden leads all present in the pledge to both flags.

D. ANNOUNCEMENTS:

Items or comments from Court members or staff.

Commissioner Horne announces the American Legion Post will hold a Memorial Day Service at 11:00 a.m. on May 26.

Commissioner Theriot congratulates the Precinct 3 Constable's Office for a successful clean-up event.

E. CITIZENS' COMMENTS:

At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.) Citizens' Comments may be submitted to the Court by using the form found at: <http://www.co.caldwell.tx/us/page/caldwell.CommissionersCourtForm>

Andrew McClish, a Prairie Lea resident, addressed the court on unnecessary stop signs in his neighborhood.

F. CONSENT AGENDA:

(The following consent items may be acted upon in one motion.)

F.1.To approve payments of County Invoices and Purchase Orders in the amount of \$370,842.28.

F.2.To approve County Payroll payment in the amount of \$452,933.74 (04/06/2025 - 04/19/2025).

F.3.To approve County Payroll Tax payment in the amount of \$133,799.09 (04/06/2025 - 04/19/2025).

F.4.To approve County Payroll payment in the amount of \$475,366.51 (04/20/2025 - 05/03/2025).

F.5.To approve County Payroll Tax payment in the amount of \$138,596.80 (04/20/2025 - 05/03/2025).

F.6.To accept March 2025 DMV Remittance in the amount of \$339,807.74.

- F.7.To accept March 2025 Comptroller payment in the amount of \$359,160.72.**
- F.8.To accept the March 2025 Young Farmer's Fee payment to the Texas Agricultural Finance Authority totaling \$270.00.**
- F.9.To approve the April 2025 Indigent Burial Report.**
- F.10To. ratify Manual Draft to WEX Exxon Mobil in the amount of \$15,659.85.**
- F.11To. ratify Immediate Check Request to Century Construction Group, LLC in the amount of \$1,130,680.12 for Pay App #5.**
- F.12To. accept Caldwell County's 2025 pro rata share of the DSHS Tobacco Settlement Distribution Program proceeds in the amount of \$53,280.80.**
- F.13To. accept Caldwell County's 2025 Opioid Abatement Settlement Fund disbursement in the amount of \$25,745.74.**
- F.14To. accept the FY 2024 Caldwell County Adult Probation annual external financial audit.**
- F.15To. approve employee bond for Esmeralda Chan, Executive Assistant.**
- F.16To. approve employee bond for Stephanie McKee, Judicial Assistant.**
- F.17To. accept Continuing Education Hours for Gloria Garcia, Caldwell County Treasurer.**
- F.18To. accept Caldwell County Constable PCT. 4 March 2025 Report.**

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

- F.1 To approve payments of County Invoices and Purchase Orders in the amount of \$370,842.28.
5 13 2025 AP Expense Approval Register.pdf
5 13 2025 AP Payment Register.pdf
- F.2 To approve County Payroll payment in the amount of \$452,933.74 (04/06/2025 - 04/19/2025). Payroll 04602025 thru 04192025.pdf
- F.3 To approve County Payroll Tax payment in the amount of \$133,799.09 (04/06/2025 - 04/19/2025). Payroll Tax 04602025 thru 04192025.pdf
- F.4 To approve County Payroll payment in the amount of \$475,366.51 (04/20/2025 - 05/03/2025). Payroll 04202025 thru 05032025.pdf
- F.5 To approve County Payroll Tax payment in the amount of \$138,596.80 (04/20/2025 - 05/03/2025). Payroll Tax 04202025 thru 05032025.pdf
- F.6 To accept March 2025 DMV Remittance in the amount of \$339,807.74.
March 2025 DMV Remittance.pdf
- F.7 To accept March 2025 Comptroller payment in the amount of \$359,160.72.
Comptroller March 2025.pdf
- F.8 To accept the March 2025 Young Farmer's Fee payment to the Texas Agricultural Finance Authority totaling \$270.00.
March 2025 Young Farmers.pdf
- F.9 To approve the April 2025 Indigent Burial Report.
April 2025 Indigent Burial Report.pdf
- F.10 To ratify Manual Draft to WEX Exxon Mobil in the amount of \$15,659.85.
3.1.2025 - 3.31.2025 April 2025 Wex Exxon Backup.pdf
- F.11 To ratify Immediate Check Request to Century Construction Group, LLC in the amount of \$1,130,680.12 for Pay App #5.

4 28 2025 CENCNST Immediate Check Request Backup- Pay App#5.pdf

F.12 To accept Caldwell County's 2025 pro rata share of the DSHS Tobacco Settlement Distribution Program proceeds in the amount of \$53,280.80.

2025 Pro Rata Share Tobacco Settlement.pdf

F.13 To accept Caldwell County's 2025 Opioid Abatement Settlement Fund disbursement in the amount of \$25,745.74.

Opioid Disbursement.pdf

F.14 To accept the FY 2024 Caldwell County Adult Probation annual external financial audit.

2024 Caldwell CC Cover letter.docx

2024 Mgmt Letter.pdf

2024 Financial Statements.pdf

F.15 To approve employee bond for Esmeralda Chan, Executive Assistant.

4.29 bond_echan.pdf

F.16 To approve employee bond for Stephanie McKee, Judicial Assistant.

4.29 bond_smckee.pdf

F.17 To accept Continuing Education Hours for Gloria Garcia, Caldwell County Treasurer.

Gloria Garcia 4.24.2025 County Treasurer Continue education. 24hrs.pdf

F.18 To accept Caldwell County Constable PCT. 4 March 2025 Report.

PCT. 4 March 2025 Report.pdf

G. DISCUSSION/ACTION ITEMS:

G.1 To discuss and take possible action regarding the approval of the Minutes for the April 22, 2025, regular meeting. Speaker: Judge Haden/Teresa Rodriguez; Backup: 9; Cost: \$0.00

4.22.25 Filed Agenda.pdf

4.22.25 Commissioner Court Minutes.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.2 To discuss and take possible action regarding request for acceptance of the FY 2024 external annual financial audit for Caldwell County, TX. Speaker: Judge Haden/Danie Teltow/Debbie Fraser; Backup: 119; Cost: \$0.00

Debbie Fraser with Armstrong, Vaughan & Associates, P.C., provides an update on the FY 2024 annual financial audit report.

Caldwell County 2024 Annual Financial Report.pdf

Caldwell County 2024 Governance Letter.pdf

Caldwell County 2024 Material Weakness Letter.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

- G.3 To discuss and take possible action regarding the preliminary Replat of Carpol Subdivision, Lot 4 consisting of seven lots on approximately 8.456 acres located at Spoke Hollow Road and Political Road. Speaker: Commissioner Theriot/Kasi Miles; Backup: 4; Cost: \$0.00

3.13.25 PH Notice - Replat of Carpol Subdivision.jpg

3.20.25 PH Notice - Replat of Carpol Subdivision.jpg

3.27.25 PH Notice - Replat of Carpol Subdivision.jpg

Preliminary replat of Carpol Subdivision, Lot 4

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

- G.4 To discuss and take possible action regarding a variance request to the lot frontage requirement of the Caldwell County Development Ordinance, Section A.2.(D) for the property located at 285 Tower Road in Lockhart, Texas. Speaker: Commissioner Theriot/Kasi Miles; Backup: 2; Cost: \$0.00

Variance request- 285 Tower Road

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

- G.5 To discuss and take possible action regarding an advance funding commitment agreement between the County and Centex Luna Rosa, LP, for the donation of \$229,850.00 to facilitate the County's improvements to Lyton Lane. Speaker: Commissioner Thomas/Richard Sitton; Backup: 5; Cost: \$0.00

5.13.25 Centex Luna Rosa, LP - Advanced Funding Commitment Agreement.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Westmoreland to Approve.
All voting "Aye."

MOTION APPROVED.

- G.6 To discuss and take possible action regarding the Short Form Plat for Plant Acres consisting of 2-lots on approximately 10.981 acres located at Thompson Road and FM 1854. Speaker: Commissioner Thomas/Kasi Miles; Backup: 2; Cost: \$0.00

Short Form Plat- Plant Acres

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

- G.7 To discuss and take possible action regarding a Proclamation declaring May 2025 as Caldwell County's Fair Housing Month. Speaker: Judge Haden/Amber Quinley; Backup: 1; Cost: \$0.00

Proclamation is read.

Proclamation- Fair Housing Month.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

- G.8 To discuss and take possible action regarding a Caldwell County Burn Ban. Speaker: Judge Haden/Hector Rangel; Backup: 2; Cost: \$0.00

Hector Rangel, Chief EMC, recommends putting a burn ban.
Burn Ban Order 5.13.25.pdf

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

- G.9 To discuss and take possible action regarding MOU from Texas Legal Services for Veteran Connection Center. Speaker: Hoppy Haden/Sara Love; Backup: 5; Cost: \$0.00

Sara Love, Veteran Services Officer, talks about services that will be offered to Veterans.
MOU_Legal Kiosks.docx

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

- G.10 To discuss and take possible action regarding Resolution 16-2025 supporting request for unclaimed property capital credits. Speaker: Judge Haden; Backup: 3; Cost: \$0.00

Resolution 16-2025 is read.

z 2025 Capital Credits for Counties Form 98-1013_.pdf
Resolution 16-2025 Supporting Unclaimed Property Capital Credits.docx

Motion made by Commissioner Westmoreland, seconded by Commissioner Theriot to Approve.
All voting "Aye."

MOTION APPROVED.

- G.11 To discuss and take possible action regarding Professional Services Agreement iDocket.com Ruby Red Service. Speaker: Judge Haden/Teresa Rodriguez/Juanita Allen; Backup: 2; Cost: \$0.00

iDocket Service Agreement County Clerk.pdf
iDocket Service Agreement District Clerk.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

- G.12 To discuss and take possible action regarding request for acceptance of Amendment No. 2 for Caldwell County Statement of Financial Goals & Policies per 2CFR200 update. Speaker: Judge Haden/Danie Teltow; Backup: 2; Cost: \$0.00

Danie Teltow, County Auditor, discusses the process for the Caldwell County Statement of Financial Goals & Policies.

AMENDMENT NO 2. Financial Policy_Caldwell County.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

G.13 To discuss and take possible action regarding Budget Transfer 03-2025 moving funds from Contingency 001 -6510-4860 to Computer Support 001-6610-4185. Speaker: Judge Haden/Danie Teltow; Backup: 1; Cost: \$0.00

BT 03-2025 Non departmental to IT 5.13.2025.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

G.14 To discuss and take possible action to pay Dell Invoice #10797346785 in the amount of \$54,295.00 for Office 365 renewal. Speaker: Judge Haden/Merari Gonzales; Backup: 2; Cost: \$54,295.00 Dell 10797346785.pdf

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

G.15 To discuss and take possible action regarding Budget Transfer 04-2025 moving funds from Contingency 001 -6510-4860 to Tax Abatement 001-6510-4825. Speaker: Judge Haden/Danie Teltow; Backup: 1; Cost: \$0.00

BT 04-2025 Nondepartmental Tax Abatement \$72,000.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.16 To discuss and take possible action regarding request for acceptance of Amendment No. 3 for Caldwell County Purchasing Policies and Procedures per 2CFR200 update Speaker: Judge Haden/Danie Teltow/Merari Gonzales ; Backup: 2; Cost: \$0.00

ADDENDUM NO 3. Procurement_Purchasing Policy_Caldwell County.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

G.17 To discuss and take possible action regarding the request to exempt MarmonMok Architecture under LGC 262.024 Discretionary Exemptions Section 4 for the architect and design services for potential County Capital Project. Speaker: Judge Haden/Merari Gonzales; Backup: 2; Cost: \$0.00

LGC 262.024 - Discretionary Exemptions.pdf

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Approve. All voting "Aye."

MOTION APPROVED.

G.18 To authorize the County Judge to sign and execute a proposal from MarmonMok Architecture for facility programming and concept design services. Speaker: Judge Haden; Backup: 4; Cost: \$46,000.00

Proposal_Marmon Mok_041625.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

- G.19 To discuss and take possible action regarding the final draft and solicitation of RFQ25CCP01Q - Design and Planning Consultants - Road Bond. Speaker: Judge Haden/Merari Gonzales; Backup: 70; Cost: \$0.00

CaldwellCounty-RFQ draft pdf.pdf
PSA RFQ25CCP01Q.pdf
CaldwellCounty-RFQAgendaItem.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

- G.20 To discuss and take possible action regarding a deposit to Good Neighbor Lawn & Landscaping in the amount of \$17,174.98 for start of Caldwell County Courthouse Landscaping. Speaker: Judge Haden/Merari Gonzales; Backup: 5; Cost: \$17,174.98

Caldwell County Courthouse Landscaping.pdf

Motion made by Commissioner Westmoreland, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

- G.21 To discuss and take possible action on change order of \$4,500.00 to original estimate of Landscaping Services for the Caldwell County Courthouse Speaker: Judge Haden/Merari Gonzales; Backup: 9; Cost: \$4,500.00

Good Neighbor Lawn & Landscaping Estimate #2383.pdf
Good estimate_2575- change order.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

- G.22 To discuss and take possible action regarding Participating Entities Services Agreement with SylogistGov, Inc. for the Statewide Automated Victim Notification Service (SAVNS). Speaker: Judge Haden/Amber Quinley; Backup: 3; Cost: \$0.00

Participating Entity Agreement with Cover letter.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

- G.23 To discuss and take possible action regarding Resolution 17-2025 Authorizing Caldwell County Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-139-E997. Speaker: Judge Haden/Amber Quinley; Backup: 3; Cost: \$0.00

Resolution 17-2025.pdf

03 - CaldwellCO-E997-HVInf_SIGNAT.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

- G.24 To discuss and take possible action regarding Resolution 18-2025 Regarding the Civil Rights Policies for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of

Distribution (MOD) Program, Contract #24-065-139-E997. Speaker: Judge Haden/Amber Quinley;
Backup: 11; Cost: \$0.00

Resolution 18-2025 is read.

Resolution 18-2025.pdf

14a - CaldwellCO-E997-HVInf_CPP.pdf

14d -CaldwellCO-E997-HVInf_Sec3Pol.pdf

14b - CaldwellCO-E997-HVInf_EFPol.pdf

14c - CaldwellCO-E997-HVInf_Sec504NonDPol.pdf

14e - CaldwellCO-E997-HVInf_FHPol.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

G.25 To discuss and take possible action regarding Amendment No. 2 for the Grant
Administration Services Contract for the Community Development Block Grant - Mitigation
(CDBG-MIT) Method of Distribution (MOD) Program Contract #24-065-139-E997.
Speaker: Judge Haden/Amber Quinley; Backup: 1; Cost: \$0.00

20c - CaldwellCO-E997-HVInf_CrNo2.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

G.26 To discuss and take possible action regarding Amendment No. 2 for the Engineering Services
Contract for the Community Development Block Grant - Mitigation (CDBG-MIT) Method of
Distribution (MOD) Program Contract #24-065-139-E997. Speaker: Judge Haden/Amber
Quinley; Backup: 1; Cost: \$0.00

20b - CaldwellCO-E997-HVInf_CrNo2.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

G.27 To discuss or take possible action on request to approve the usage of ARPA interest funds
to acquire the two tracts of land from City of Luling per the previously approved
conveyance agreement. Speaker: Judge Haden/Danie Teltow; Backup: 0; Cost: \$0.00

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H. EXECUTIVE SESSION:

Executive Session opens at 9:58 a.m. and closes at 10:14 a.m.

H.1 Pursuant to Texas Government Code Section 551.087, the discussion of deliberation regarding
economic development negotiations associated with Project Crockett. Possible action may follow
in open court. Speaker: Judge Haden; Backup: 0; Cost: \$0.00

A motion was made by Commissioner Westmoreland and seconded by Commissioner Theriot to
allow Hays Caldwell to pursue a 381 Agreement as discussed.

Motion made by Commissioner Westmoreland, seconded by Commissioner Theriot to Approve.
All voting "Aye."

MOTION APPROVED.

I. ADJOURNMENT:


Court adjourns at 10:15 a.m.

Motion made by Commissioner Horne, seconded by Commissioner Westmoreland to Adjourn. All voting "Aye."

MOTION APPROVED.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT do hereby certify that the foregoing contains a true and accurate record of the proceedings held by the Caldwell County Commissioners' Court on May 13, 2025.





TERESA RODRIGUEZ, COUNTY CLERK AND EX-
OFFICIO CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS.